

PROGRAM: _____

**REQUEST FOR ESTABLISHMENT OF
UNIVERSITY PROGRAM CODE**

SECTION I: General Information

1. Date _____
2. Person Making Request _____

SECTION II: Account Information

1. Describe why this account is needed

2. Suggested Account Title : _____
(Note: Cannot Exceed 25 Characters)
3. Signature of Requestor _____

SECTION III: Approval

	<u>Action</u>	<u>Signatures</u>
Budget Officer	_____	_____
Assoc. Controller	_____	_____
Finance Systems Manager	_____	_____

SECTION IV: Accounting System Information

- For Finance Office Only -

FTM PROG _____

PROGRAMTABLE SCREEN

EFFECTIVE TERMINATION ----- PROGRAM STRUCTURE-----

DATE	DATE	LEVEL -1	LEVEL -2	LEVEL -3	LEVEL -4	LEVEL -5
o_____	o_____	o_____	o_____	o_____	o_____	o_____

CARDINAL CODE _____

DATA CONTROL:

Date Established _____

Dept. Notified _____

Keyed: _____