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## Employee Checklist

In order to begin the application process, all of the following items must be sent to Visa & Immigration Service Advising (VISA). For questions concerning the H-1B process, please contact [<intlstu@odu.edu>](mailto:intlstu@odu.edu).

- H-1B Data Sheet—Employee Portion (next page in this application packet)
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# H-1B Data Sheet

## Employee Portion

### Employee Data

Family Name \_\_\_\_\_

First Name \_\_\_\_\_

Middle Name (if any) \_ \_\_\_\_\_ \_

Birth date \_\_\_\_\_ (MM/DD/YYYY)

Country of Birth \_\_\_\_\_

Province of Birth \_\_\_\_\_

Country of Birth \_\_\_\_\_