

GRAUDATE ADMINISTRATORS' COUNCIL MEETING

Thursday, September 9, 2021

8:30am– 10:30am

Via Zoom Meeting ID:

Approval of Minutes

Minutes for April 8, 2021, and May 13, 2021, were approved.

Announcements

Missy Barber announced that the latest edition of the Graduate Catalog is now online. The PDF is in the

New Business

x International Student Update by Kasia Reyes, Visa & Immigration Service Advising. Current international student requirements stipulate only online course (3 credit hours per semester (fall and spring) is allowed. Effective Spring 2022, this requirement will allow international students to register for more than one course. Kasia Reyes also stated that current hybrid courses do not count as online but as in person.

Robert Wojtowicz brought up a case involving a teacher who switched a in-person class to an online platform without informing students and administration. He cautioned against this kind of change. Kasia Reyes noted that international students taking classes from overseas must collaborate with the VISA office to be enrolled through ODU Online campus, while the international students that are on location be enrolled through the Norfolk campus.

x GPD Compliance by Ariana Wright, Interim Assistant VP for Institutional Equity & Diversity. To be compliant with Department of Justice regulations, a GPD semester training invitation has been emailed to all ODU academic departments. All new GPDs must register and access the training by the October 1 deadline. Ariana Wright noted that if a GPD received the email but has already taken the training, they do not need to take it again. The training modules now include a new PPT presentation. There is also an optional module covering ODU policies regarding ADA and Section 504 that are not part of the training but are recommended.

Robert Wojtowicz asked for the Graduate School and the Dean's Office to be notified of any new information.

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Robert Wojtowicz called for motion to be approved. David Cook voted to approve. De Miller seconded.

Graduate Credits by Transfer

Move to approve that earned credits in a certificate program can be transferred to ODU towards a degree.

Wie Yusuf says it's a positive move and is consistent with policies of other universities.

Robert Wojtowicz called for motion to be approved. David Cook voted to approve. Wie Yusuf seconded.

Re-Validation of Out-of-Date Graduate Credits

Approval of language changing "academic credit" to "graded coursework" will exempt thesis/dissertation based courses.

Robert Wojtowicz noted that courses identified as research, thesis/dissertation do not require re validation.

Wie Yusuf – if it doesn't need revalidation after 8 years it still counts?

Robert Wojtowicz/Bryan Porter – yes.

Wie Yusuf said credit hours need to be tagged in the system. Missy Barber said that is for Degrees to monitor and note in the system.

David Shirley asks if this applies to practicum and/or internships.

Robert Wojtowicz suggests students seeking revalidation and admission into a program should be able to submit a report on what they accomplished, the knowledge and experience gained and how it all can be applied today and its relevance to the completion of a degree.

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Time Limits

Bryan Porter stated we used to have forms, but they haven't been followed or used. All new students reviving their studies must be approved by the GPD prior to being admitted into the program. He stressed that currently there is no tracking process.

Robert Wojtowicz said to David Shirley: This is the measure of good housekeeping. Is this approval necessary or are we overthinking it?

David Shirley: Generally speaking, there needs to be evidence, a form, a way of tracking. Less is more in the way of paperwork, but it is necessary.

Robert Wojtowicz: This would bring accountability to the student.

Wie Yusuf: Faculty advisors need to track any lingering students in the program. Teaching faculty is regularly interacting with the GPD.

Robert Wojtowicz called for the motion to be approved. Lesley Greene voted to approve; Wie Yusuf seconded.

Other Topics

Bryan Porter mentioned the Postdoctorate Appreciation Week, September 20-24.

Wie Yusuf announced that Career Pathways is back and to watch for updates.

Bill Heffelfinger urged everyone to attend the Presidential Forum.

Robert Wojtowicz moved to end the meeting. Dale Miller voted to approve; Lamar Reams seconded.