

**Graduate Administrators Council (GAC)**  
**Minutes for Thursday, April 25, 2013**  
**Koch Hall Board Room**  
**9:00 am to 10:30 am**

Attending: Brenda Neumon Lewis, Chair, Missy Barber, Richardean Benjamin, David Selover, Osman Akan, Lynn Ridinger, Joanne Scheibman, Chris Osgood, Isao Ishibashi, Bill Heffelfinger, Ali Ardalan, Sharon Judge

Guest Speaker: Jeanie Kline

**Approval of March 28, 2013 Minutes**

- Minutes were approved as submitted.

**Announcements/Updates**

- Graduate Research Achievement Day - Dr. Lewis reported that Graduate Research Achievement Day was a very successful event. There was very good participation and the oral sessions went well. She thanked Joanne Scheibman, Chris Osgood, and Ali Ardalan for serving as facilitators for the oral p



### **Continuous Enrollment**

- Dr. Lewis has shared the proposal with Jim Duffy. She hopes to be able to meet with him next week to discuss implications to income. Council should share with GPD's to get feedback. Dr. Lewis said that we will discuss at the next meeting.

### **Additional Topics**

- Maternity Leave for Graduate Assistants – Dr. Lewis said there was an issue with a Graduate Assistant that delivered her baby early, mid-semester. This left the department with classes to cover at the last minute. Funds are usually allocated at the beginning of the semester for the graduate a