

## GRADUATE ADMINISTRATORS' COUNCIL MEETING

Thursday, January 14, 2021

8:30 – 10:30 am

via Zoom Meeting ID: <https://odu.zoom.us/j/91900910678?from=addon>

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Attendees Robert Wojtowicz, Bryan Porter, Missy Barber, Genny Conway, Bill Heffelfinger, Craig Bayse, Dale Miller, David Chapman, Jane Dane, Karen Eck, Khan Iftekharuddin, Lamar Reams, Tisha Paredes, Wie Yusuf, Umberto Portellez, Milos Kotinis, Robert Bruno, Regina Karp, Dorothy Lockaby, David Cook, Laura Ray, and Linda Bol

### Welcome

Robert Wojtowicz greeted Council members.

### IELTS/SPEAK Waiver Policy & ITA Program Development:

IELTS/SPEAK Waiver Policy: Laura Ray opened the meeting by sharing the proposal to waive the SPEAK Test with the IELTS speaking score. The current policy states that international students must successfully complete the Speak Test or Retest. Students with a TOEFL score of 26 or higher on the speaking band can request a waiver for the SPEAK Test. We would like to add the IELTS test as an option. Council was informed that a score of 26 on the TOEFL test is equivalent to an 8.0 on the IELTS test. Laura asked Council for the process to approve this proposal and the needs to open



to the faculty Senate with the discussion to the language and a motion to approve was passed.

Virtual Recruiting by Division or Area : Robert Wojtowicz asked if we should work with the Office of Graduate Admission to create virtual recruiting events. There was general agreement that he should.

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Return to Stage Two Guidance Requested Council was informed that December COVID-19 cases increased. As a result, Adam Rubenstein sent an email to the Associate Deans and Center Directors informing them that the semester will be starting in stage 2 of research and subjects research cannot begin unless it was approved in stage 2, where data collection can continue. Questions regarding this can be sent to Karen Eck, Adam Rubenstein, or Morris Foster.

#### Next Meeting

The next Graduate Administrators' Council Meeting is scheduled for Thursday, February 11, 2021 from 8:30