All of the Following Must Be Completed Prior to an eVA Account

eVA Acceptable Use Acknowledgement

Statement of User Responsibility

A. To be an authorized user of eVA, you must have job responsibilities consistent with the purpose of eVA, have obtained approval for your eVA user account from your Old Dominion University's eVA Security Officer, and be in good standing as a permanent, temporary, or contract employee of Old Dominion University.

B. As an authorized Old Dominion University eVA user, you are responsible for the security and use of your eVA user account. You accept full responsibility for your account and for all activity performed on eVA under your eVA user account.

C. As an authorized Old Dominion University eVA user, you are responsible for keeping user information current and accurate. This information includes email address, phone number, supervisor and delivery location.

D. It is prohibited for any eVA user other than the assigned eVA user account owner to use said eVA user account. Each authorized user is responsible for preventing unauthorized use of their eVA user account as well as refraining from using someone else's eVA user account.

E. As an authorized Old Dominion University eVA User, you are responsible for protecting personally identifiable information (PII) form public access, including among others Social Security numbers, Federal

eVA