

DEANS COUNCIL
October 10, 2023
Minutes

The Academic Affairs Leadership Team met on Monday, October 2, 2023, from 1:00-2:00 p.m. in the Board Room in Koch Hall. Those present were Austin Agho (Chair), Luanne Bowman, Laura Delbrugge, Tammi Dice, Gail Dodge, Ken Fridley, Tim Hackman, Ken Kahn, Brian Payne, Yvette Pearson, Bonnie Van Lunen, and Robert Wojtowicz. Jaime Hunt and Brandi Hephner LaBanc attended as guests. The following agenda items were discussed.

1. Student Communication Task Force

Jaime Hunt and Brandi Hephner LaBanc met with the Deans Council to discuss the formation of a Student Communication Task Force. The primary objective of this initiative is to enhance the communication and engagement experience for incoming students from the moment they confirm their enrollment through their first year. The Task Force will be charged with the following.

- Audit current communications
- Establish coordinated communication efforts/campaigns
- Map the incoming student journey
- Offer the personal/family experience
- Set goals and report outcomes
- Efficiencies and collaborations

- Luanne Bowman will run a list for the Deans showing the entries that were not approved.
- Austin Agho asked the Deans to do everything possible to increase the WTE approval rate in spite of the system used for these approvals.
- Some new employees are not completing all of the mandatory training.
 - Luanne Bowman will send the Deans a list showing employees who have not completed the training.
- The auditors have asked about inconsistencies in overload pay.
 - Several of the Deans described their workload guidelines for overload pay.
 - Luanne Bowman asked the Deans to send their workload/overload policies to her so they can be sent to the University Audit Department.

- Evaluatio Td00Ej/TT1.

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